



*Recruiting a perfect fit.*

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## TERMS AND CONDITIONS

- A. All work performed by you as an agent of **Executive Business Solutions (EBS)**, shall become the sole property of **Executive Business Solutions (EBS)**, and/or it's clients.
  
- B. You may be required to agree not to disclose confidential information that may be obtained from customers as a result of the performance of services for **Executive Business Solutions (EBS)** If agreements are required by clients, you agree to participate and execute such agreements as part of the performance of your duties.
  
- C. If a Client of **Executive Business Solutions (EBS)** requires all employees and contractors to be drug-free, you agree to participate in such drug screening tests. The results of this screening will be released only to the client and to you and only with your written consent.
  
- D. Weapons such as firearms, knives and other dangerous or hazardous devices or substances are prohibited on our client's property and at our firm functions. This includes business properties, buildings, parking lots and vehicles. Having a concealed weapon permit or a concealed carry endorsement does not exempt anyone from this policy.

Accepted by (employee):

**Executive Business Solutions (EBS)**

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\_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_